

Adena Futbol Club Bylaws/Rules

Modified 1/2/2012

SECTION I: ADMINISTRATION

1. The creation of a competitive soccer club, entitled Adena Futbol Club (herein referred to as AFC), is authorized by the Georgetown Scott County Youth Soccer Association (GSCYSA) and shall operate under the rules of GSCYSA and the Kentucky Youth Soccer Association (KYSA).
2. Club Board
 - a. Officers
 - i. Director
 - ii. Secretary
 - iii. Director of Coaching – board appointed
 - b. Other Members
 - i. GSCYSA Representative (appointed by Rec Board)
 - ii. At-large member
 - c. Restrictions
 - i. No person may hold more than one position at a time.
3. Board Member Duties
 - a. Director

The Director shall serve as Chairperson and preside at all meetings of the AFC. The Director shall execute the orders of the Club Board, and shall enforce the observance of the Bylaws and Rules of the AFC.
 - b. Secretary

The Secretary shall make a record of the proceedings of all meetings. The Secretary shall communicate information to the members, managers and coaches as directed by the Board.
 - c. Director of Coaching

The Director of Coaching will aid in recruiting, training, and evaluating quality coaches for the Club.
 - d. The Board will delegate one Board member to serve as Treasurer. The Treasurer shall receive all funds in accord with the purposes of the AFC and deposit same in a bank chosen by the Board. Funds shall be withdrawn from and expenditures made within the limits of an approved budget. The Treasurer shall prepare and present a budget annually for discussion at the annual meeting and perform such other duties as may be required by the Club Board.

4. Elections and Terms of Office
 - a. Elections held once per year
 - b. Terms – 2 years with the exception being the first years of operation. Director and At-large member will serve an initial term of 3 years.
 - c. Director and At-large member will be elected in odd years, beginning in 2011.
 - d. Secretary will be elected in even years, beginning in 2010.
 - e. Director of Coaching will be appointed by the Board in even years, beginning in 2010.
 - f. In the event of a Board member resignation, the Board will appoint an interim member to serve until the next scheduled election.

5. Regular Meetings

Regular meetings will be held monthly as determined by the Board.

6. Annual Meeting

The annual meeting will be held on the second Monday of July for the purpose of electing officers.

7. Special Meetings

Special meetings may be called at the request of the Club Director. Two-week notice must be given prior to special meetings.

8. Quorum

51% of the Club Board membership shall constitute a quorum for the transaction of Club business at any regular meeting. The members present at the annual or any special meeting of the membership shall constitute a quorum (see Section II: Membership).

9. Playing Seasons and Fees – to be determined by the Club Board annually

SECTION II: MEMBERSHIP

1. Players – non voting members
2. Parents – one vote per family
3. Coaches
4. Board Members

SECTION III: RULES

1. Teams

- a. Teams will be formed by birth year in accordance with Kentucky Youth Soccer Association (KYSA) and United States Youth Soccer Association (USYSA) rules, beginning with U-9 and extending through U-19. Any exceptions will be made by the Board, including decisions to dual roster players.
- b. Players which are requested by the Board to dual roster will be primarily rostered on their birth year team.
- c. Team names will use birth year unless otherwise agreed upon by the Board.

2. Tryouts

- a. Tryouts will be held annually on dates determined by Club Board. Multiple tryout dates may be specified as needed for club or individual teams.

3. Player Selection

- a. Player selection will be made solely on the basis of player skill, attitude, performance and potential. Evaluators will be chosen by the Board.

4. Registration

- a. All fees and forms must be received by published due dates or players will be restricted from practicing or participating in team events.

5. Membership Fees

- a. Are set by the Club Board and are due in installments as specified by the Board.
- b. Fees are generally non-refundable. Refund requests must be submitted in writing to the Board.
- c. Do not include uniform fees
- d. Do not include individual team assessments

6. Practices

- a. Organized practices will normally be held twice a week, not to exceed two hours per practice. At the discretion of each team coach, practices may be more frequent.

7. Participation Conditions

- a. The Club is committed to player development, so practices are viewed equally important as games. For this reason, players who miss practice may lose playing time. At the discretion of the coaches and by prior arrangement, players may participate in other activities subject to the following guidelines:
 - i. A soccer game shall take precedence over a game or event in another sport or competitive activity.
 - ii. A soccer practice shall take precedence over a practice for another sport or competitive activity.
 - iii. A game or event in another competitive activity may take precedence over a soccer practice, limited to 2 excused absences per season.
 - iv. School-related academic events may take precedence over soccer practice or games as long as the coach is notified well in advance of the event.

8. Playing Time

- a. For U9-U14 teams, while playing time may vary from game to game, coaches will ensure that each player receives a minimum average playing time across the season of approximately one third of each game in the regular season.
- b. There is no requirement for playing time in U-15 and above.
- c. There is no requirement for playing time in tournaments.
- d. Playing time may be reduced at the discretion of the coach for any of the following:
 - i. Unexcused absences
 - ii. Poor attitude
 - iii. Unsportsmanlike conduct
 - iv. Poor physical condition
 - v. Health concerns

For the conditions above, the Coach will advise the player of the reasons for lack of playing time.

9. Coaching

- a. All coaches are required to have and maintain state or national certification at the level appropriate to the age group in accordance with KYSA rules/regulations.
- b. All coaches will be selected by the Board under the direction of the Director of Coaching.

10. Conduct
 - a. All members, coaches, players, directors shall conduct themselves in a sporting manner in all Club related activities. All members are expected to support referee's efforts to control conduct at club matches.
 - b. Coaches or coordinators must report any activity that results in a red card, ejection, or forfeiture of a club match within 24 hours to the Club Board in writing.
 - c. The Board members will review any such instance within 48 hours or receipt of report, or within a reasonable time period needed to gather necessary information needed to make a ruling.
 - d. Any member who receives a red card or is otherwise ejected from a club match will serve a minimum one-game suspension. A second red card will result in indefinite suspension pending Board review. All red cards shall be reported within 24 hours to the Board Director.
 - e. Results of such activity may include, but are not limited to:
 - i. Letter of reprimand
 - ii. Suspension from Club activities
 - iii. Expulsion from Club

11. Safety
 - a. Lightning policy: AFC maintains a 30 minute rule for lightning. Play may not resume until at least 30 minutes has elapsed since the last lightning strike.